

Business and Fiscal Affairs

**BP 6900      BOOKSTORE(S)**

**References:**

Education Code Section 81676;  
Civil Code Section 1798.90

College bookstore(s) shall be established and operated by either the District or by a qualified vendor. The college bookstore shall comply with the requirements of the Reader Privacy Act.

**If the bookstore is run by the District:**

Operational costs of the College bookstore(s) shall be paid from revenue earned from the bookstore.

Fiscal management of the bookstore(s) shall be in accordance with the California Community Colleges Budget and Accounting Manual. An annual audit of the records and accounts of the bookstore shall be provided to the Board of Trustees.

**If a qualified vendor is to provide bookstore services:**

Contracts for outside vendors to operate bookstores shall be awarded by competitive bid, submitted to the Board of Trustees for approval, and awarded in the best interests of the students. Student organizations shall be encouraged to submit bids and given preference if they meet all other bid criteria.

Also see BP/AP 6400 titled Audits

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Date Adopted: May 12, 2009  
*(Replaces College of Marin Policy 6.0016)*  
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**Date Reviewed:** July 18, 2017