

**AP 3710      SECURING OF COPYRIGHT****References:**

Education Code Sections 72207 and 81459;  
17 U.S. Code Section 201

Material subject to copyright in the form of books, musical or dramatic compositions, architectural designs, paintings, sculptures, or other works of comparable type developed by employees shall be the property of the author unless the material is prepared by means of a District grant or an externally funded grant or contract to the District. Prior to securing a copyright for the materials, the employee shall reimburse the District for all direct costs. Provisions of any external funding agency regarding copyright shall be followed. Materials produced during sabbatical leave do not constitute an exception and shall be the property of the author unless special funding provisions described above are applicable.

**Performance Rights**

The District shall pay a licensing fee to the appropriate performing rights agency as required. Public performances that require a license from a performing rights agency will follow the guidelines established by the Performing Arts Department.

A recording of a copyrighted work performed by the District may be made for classroom instructional use. Any public performance of this recording requires written authorization by the performing rights agency.

The District shall comply with all current federal and state laws and regulations regarding the use of copyrighted material.

See the current UPM Collective Bargaining Agreement for detailed information regarding copyright of materials produced by faculty members.

*Office of Primary Responsibility:* Student Learning and Success

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