

AP 5050 STUDENT SUCCESS AND SUPPORT PROGRAM**References:**

Education Code Sections 78210 et seq.;
Title 5 Section 55500;
ACCJC Accreditation Standard II.C.2.

The Student Success and Support Program enhances student access to the District, promotes and sustains the efforts of students to be successful in their educational endeavors, and brings the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of the Student Educational Plan.

Each student, in entering into an educational plan, will do all of the following:

- identify an educational and career goal;
- identify a course of study (major);
- be assessed to determine appropriate course placement;
- complete orientation;
- participate in the development of the Student Educational Plan;
- complete this Student Educational Plan no later than the term after which the student completes fifteen (15) semester units of degree applicable credit coursework;
- diligently attend class and complete assigned coursework; and
- complete courses and maintain progress toward an educational goal.

Student Success and Support Program services include, but are not limited to, all of the following:

- Orientation on a timely basis, which shall include, but not be limited to, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters;
- Assessment and counseling before or upon enrollment, which may include, but not be limited to, all of the following:
 - Administration of assessment instruments to determine student competency in computational and language skills;
 - Assistance to students in the identification of aptitudes, interests, and educational objectives, including, but not limited to, associate of arts/science degrees, associate degrees for transfer; transfer for baccalaureate degrees, career/technical certificates and licenses, and lifelong learning;
 - Evaluation of student study and learning skills;
 - Referral to specialized support services as needed, including, but not limited to, local, state, and federal financial assistance; health services; mental health services, employment placement services; Extended Opportunity Programs and Services; campus child care services, programs that teach English as a second language; and services for students with disabilities;
 - Counseling concerning course selection; and/or

- Follow-up services and required advisement or counseling for students who:
 - are enrolled in basic skills courses,
 - have not declared an educational objective as required, or
 - are on academic and/or progress probation.

The District shall not use any assessment instrument except those specifically authorized by the Board of Governors of the California Community Colleges.

The District shall do **all** of the following:

- Inform students of their rights to access transfer-level coursework in English, mathematics (or quantitative reasoning), credit English as a Second Language, and of the multiple measures placement policies or other college placement processes including the availability of challenge processes;
- Include information about the student's course placement options in the college catalog, in orientation and advisement materials, on the college's website, and in any written communication by counseling services;
- Provide annual reports to the California Community Colleges Chancellor's Office in a manner and form described by the California Community Colleges Chancellor's Office; and
- Publicly post the college's placement results, including the number of students assessed and the number of students placed into transfer-level coursework, transfer-level coursework with concurrent support, or transfer-level or credit English as a Second Language coursework, disaggregated by race and ethnicity.

Office of Primary Responsibility: Office of Student Learning and Student Services

Date Approved: May 18, 2010 (*Replaced a portion of College of Marin Procedure 4.0003 DP.1*)

Revised: November 17, 2015; May 17, 2016

Reviewed/Revised: May 17, 2022