

## General Institution

**AP 3516 REGISTERED SEX OFFENDER INFORMATION****References:**

Education Code Section 87405;  
Penal Code Sections 290, 290.01, and 290.95;  
34 Code of Federal Regulations Section 668;  
42 U.S. Code Section 14071j;  
20 U.S. Code Section 1092(f)(1)(I) and 20 U.S. Code Section 1232g(b)(7)(A) (Campus Sex Crimes Prevention Act)

The District shall include in its Annual Security Report a statement advising the campus community where information pertaining to registered sex offenders may be obtained.

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. A sex offender who is an employee or volunteer in the District must disclose their status as a registrant upon their application or acceptance of the position if they 1) would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or have supervision or disciplinary power over minor children or 2) would be working directly and in an accompanied setting with minor children and their work would require touching minor children on more than an incidental basis.

A sex offender who must register for committing a crime against a minor victim under the age of 16 is prohibited from serving as an employer, employee, contractor, or volunteer in any capacity in which the sex offender would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or involving having supervision or disciplinary power over minor children.

Sex offenders who may be required to register should do so at the District Police Department located at 700 College Avenue, Police Department, Kentfield, CA 94904. Any student sex offender who only takes online classes, shall complete and mail the 8040C form to the attention of the College of Marin Police Department, 700 College Avenue, Kentfield, CA 94904.

Any student sex offender taking classes in-person, shall complete the 8102S form, at the Campus Police Department, before registering for classes. At that time the Police Department may take their photo, fingerprint, and then update their CSAR (California Sex and Arson Registration) file.

Information concerning registered sex offenders can be obtained from the District Police Department located at 700 College Avenue, Police Department, Kentfield, CA 94904.

The District's Police Department shall not release information regarding a sex offender, unless the person seeking the information has signed a statement, on a form provided by the Department of Justice, stating that they are not a registered sex offender, that they understand the purpose of the release of information is to allow members of the campus community to protect themselves and their children from sex offenders, and that they understands it is unlawful to use the information received to commit a crime against any registered sex offender or to engage in illegal discrimination or harassment of a registered sex offender. The department will maintain the signed statement in its records for a period of five years.

The District's Police Department will release the following information regarding a registered sex offender:

1. full name
2. known aliases
3. gender
4. race
5. physical description
6. photograph
7. date of birth
8. crimes resulting in registration and
9. The date of last registration or re-registration

*Office of Primary Responsibility:* Administrative Services, Student Services, and Campus Police

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Date Approved: February 17, 2009

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**Date Reviewed/Revised: April 16, 2024**